



Making a Gift of Securities – Delivery Instructions

Thank you for considering a gift of securities* to benefit students and programs at Seattle Colleges. We appreciate your energy, passion, commitment, and investment to transform lives, promote equity, and increase access to quality, affordable education. As with any gift, please consult with your tax advisor when determining the tax-deductibility of charitable contributions.

How to complete the stock transfer:

1. Instruct your broker to transfer a specific number of shares in one or more companies.

2. Provide your broker the following delivery instructions:

Account Name: Seattle Colleges Foundation
Brokerage Firm: Vanguard
400 Devon Park Drive
Wayne, PA 19087
Phone: 1.800.339.4515

Account No: Seattle Colleges Foundation - Account Number 68659242
DTC: Receiving Firm Clearing Number DTC#0062
Comments: (Donor Name)
SC Foundation Contact: Nicholas Pennington, CFO
Nicholas.Pennington@seattlecolleges.edu
phone: 206-941-1857

3. Contact Seattle Colleges Foundation. Email a gift letter or broker directive to Nicholas.Pennington@seattlecolleges.edu that lets us know the names(s) of the securities, number of shares and the intent of your gift. Unless otherwise specified, your gift to the districtwide Impact Fund will support student scholarships and promote college completion. Gifts may also be directed to Seattle Central College, North Seattle College, or South Seattle College, specifically.
4. Seattle Colleges will send you a tax receipt. The gift value is the mean of the high and low price of the stock on the transfer date.

*Please note that gifts of Mutual Funds may require a unique transfer process; please consult with your investment advisor when initiating transfers of Mutual Funds.

Many and heartfelt thanks for your support.